

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
WORK SESSION
December 20, 2007

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on December 20, 2007.

The following members were present: Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Max Huey, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mrs. Brenda Yonge, and Mr. George Walker. The following members were absent: *Mr. Chip Crane, and Mr. Bruce Martin.*

SBCJC Staff present: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Jason Pugh, Mrs. Deborah Gilbert, Dr. Larry Day, and Mrs. Janet Dominy.

Guest present: Dr. Reggie Sykes – Institutions of Higher Learning (IHL).

Mr. George Walker called the meeting to order at 7:10 p.m.

Mr. Walker opened the meeting by recognizing Dr. Wayne Stonecypher. Dr. Stonecypher began by giving an update on a visit that was made by Dr. Stonecypher, Dr. Randall Bradberry, and Ms. Pamela Harrion to the building in Rankin County that is for sale. It is a very large building but would not be conducive for the new SBCJC complex.

Dr. Stonecypher mentioned the possibility of the Mississippi Community College Foundation sharing office space with the State Board.

Mr. Walker asked Dr. Larry Day to report on the procedures that would be necessary in order to proceed with the proposed new SBCJC building.

Dr. Day stated that he had contacted the Bureau of Buildings and Grounds. The process would be the same as for the colleges. The SBCJC would need to submit the proposed project to the Bureau of Buildings and Grounds under the direction of Mr. David Anderson. Then the Bureau of Buildings and Grounds would make recommendations to the LBO.

Mr. Walker asked what the time frame would be for the new building.

Dr. Day replied that it would be in FY09.

Dr. Stonecypher reported that Ms. Pamela Harrion will be leaving the SBCJC and taking a job in the public relations department at the VA Hospital.

A meeting took place on December 18, 2007 between Dr. Bounds, Commissioner Epps, Dr. Stonecypher, and Dr. Pugh. All present were agreeable that the transfer of the prison's educational programs to the SBCJC would be a positive step.

Dr. Stonecypher stated that 33% of inmates return to the prison system if they have not received any type of job training while incarcerated, and only 7% of inmates return to the prison system if they have received job training.

Dr. Stonecypher reported that Mississippi Gulf Coast Community College has been declared the National Co-Champion in football for this year. A letter of congratulations has been sent by the State Board office.

Dr. Jason Pugh gave the Career/Technical report. He stated that final approval of the LPN curriculum revision would be requested at Friday's Board meeting.

A revision to the Truck Driver training program at Meridian Community College has been requested. There are two parts to this revision. The first part involves the addition of four (4) credit hours to the core courses. This would be a technical correction. The second part of the request by Meridian Community College is to make this program a sixteen (16) week program instead of an eight (8) week program. They would like to utilize the second eight (8) weeks of this program as an internship program. The additional hours would make the student eligible for the Pell grant. Ten different trucking companies have agreed to accept students as salaried interns. Meridian Community College will not request FTE reimbursement for the internship program at this time. This program change will be reassessed after two semesters.

Itawamba Community College has requested an additional twelve (12) hour vascular component (3 new courses) to the existing Diagnostic Sonography AAS program. This request is based on results of an on-site visit for reaffirmation of CAAHEP (Commission on Accreditation of Allied Health Education Programs).

The fourth request deals with 2008 Curricula Revisions/New Curricula. All Career/Technical programs and curricula are reviewed on a three (3) year cycle. Several programs have gone through this review and are now in the final stage, and we request submission to the APA process for public comment. A final approval will probably be requested in February or March 2008.

Dr. Day reported on Class Load information. He gave everyone a handout entitled "Student Class Load Analysis". This information was collected from 2002 through 2007. Full-time students accounted for 85% of all semester credit hours that were generated. Full-time enrollment decreased by approximately 5,000 students each year from the fall to the spring semester. Part-time enrollment increased by approximately 1,300 students for the same period. The average class load was 14.5 semester hours for full-time students and 6 semester hours for part-time students.

Mrs. Deborah Gilbert reviewed the **Finance** agenda items, as follows:

Attachment 1 describes the **General Fund 2298 Disbursements – January 2008**. This includes not only regular formula disbursements but also several line items.

Attachment 2 shows the **Education Enhancement Fund Disbursement – December 31, 2007**. The full 1/12 disbursement is being requested, but there was another reduction in sales tax revenue in November.

Mrs. Gilbert added that **Attachment 3** details The Joint Legislative Budget Recommendations for FY 2009. Mrs. Gilbert noted that Governor Barbour requested a proposed plan for FY09 utilizing FY08 funding and reducing it by 2% and 5% in FY09 funding for agencies under his direction. He recommended that other agencies prepare similar reports. The SBCJC has done so and recommends that these reductions come from one of the General Fund sources.

Attachment 4 contains Financial Statements for **Funds 2291 and Special Funds** as of November 30, 2007.

Attachment 5 details Purchasing Approvals:

Desire2Learn, Inc. – Learning Management System Software and Hosting in the amount of \$77,250.

Plato Learning, Inc. – Sole Source Software Support for 526 licenses in the amount of \$46,350.

3-Year Complete Care Plus Support Full PS System - \$11,200
The equipment, EqualLogic Storage Area Network was approved on October 19, 2007.

Modification to contract between SBCJC and James Lott – Increase from \$26,000 to \$52,000.

Attachment 6 is the Indirect Cost Proposal to be submitted to the U.S. Department of Education for an Indirect Cost Rate.

Mr. Walker said that he may need to request a change in the sequence of Friday's agenda. This will be discussed tomorrow morning.

Mr. Walker asked if there were any additional items that needed to be addressed.

The meeting adjourned at 8:15 p.m.

Recorded by:
